

**MINUTES OF THE REGULAR MEETING
HELD ON May 14, 2020
Via Teleconferencing due to Covid19
TOWNSHIP OF FOREST – Lisa Margrif – CLERK**

Meeting was called to order at 6:00 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; and Trustee Mark Martin. Absent Trustees Al Sorge.

Motion by Price, seconded by Smoke, to accept the agenda for the May 14, 2020 meeting as presented. Roll call vote: Smoke, yes; Martin, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Smoke, seconded by Martin, to accept the minutes from the regular meeting held on April 09, 2020. Roll call vote: Martin, yes; Price, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Martin, seconded by Margrif, to accept the Treasurers reports for general, fire, garbage funds and Special Assessment – Clar Eve Dr. as presented. Roll call vote: Price, yes; Margrif yes; Smoke, yes; Martin, yes. All yes, motion carried.

Motion by Margrif, seconded by Smoke, to adopt a resolution to amend the 2019-2020 budget as follows:

1. Transferred to account #101371702 Building/Code Inspector – Salaries \$700
2. Transferred to account #101371801 Building/Code Inspector- Contractual Services \$220
- Transferred from account #101440801 Public Works – Contractual Service \$920.00
3. Transferred to account #101170801 Administration – Contractual Services \$4000
4. Transferred to account #101276801 Cemetery- Contractual Services \$520
5. Transfer to account #101215703 Clerk-Deputy Clerk \$1190

Transferred from account #101440802 Public Works – Over payment \$5,710.00

Roll call vote: Margrif, yes; Smoke, yes; Price, yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept the bills submitted for May, 2020 payment, General Fund - checks numbered 22727 through 22762, Fire Assessment - checks numbered 13453 through 13464, Garbage Assessment - check number 9098. Roll call vote: Smoke, yes; Martin, yes; Margrif, yes; Price, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Cremains area tabled.

Vacant land State road discussed and still no court date.

Old pumper sale discussed still on hold.

Motion by Price, seconded by Margrif, to adopt a resolution to purchase building software for \$7,115.00 will pay \$4000.00 this fiscal year and \$3115.00 in the next fiscal year. Roll call vote: Price, yes; Martin, yes; Smoke, yes; Margrif, yes. All yes, motion carried.

Motion by Margrif, seconded by Smoke, to adopt a resolution to refund hall deposits to Carla Hurd \$200.00 deposit and The Gleaner Life Insurance Society \$200.00 deposit due to Covid19 virus shutdown. Roll call vote: Martin, yes; Price, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to pay the deputy clerk, deputy treasurer and deputy supervisor a 2-week average rate of their average hours through end of May 28, 2020. Roll call vote: Smoke, yes; Margrif, yes; Price, yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to have all hall rentals pay the cleaning fee of \$150.00. Roll call vote: Price, yes; Martin, yes; Smoke, yes; Margrif, yes. All yes, motion carried.

Steam cleaning of carpets/floor of township buildings tabled.

Sale of old fence at Pettit Park tabled.

Supervisor Price adjourned the meeting at 6:48 P.M.

Submitted by Lisa Margrif - Clerk