

**MINUTES OF THE REGULAR MEETING
HELD ON November 12, 2020
Via Zoom
TOWNSHIP OF FOREST – LISA MARGRIF –CLERK**

Meeting was called to order at 6:03 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees Mark Martin. Absent Trustee Al Sorge.

Motion by Price, seconded by Smoke, to accept the agenda for the November 12, 2020 meeting as presented with the addition of letter H-Fire Department Reimbursement Request. Roll call vote: Smoke, yes; Price, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Martin, seconded by Smoke, to accept minutes from the regular meeting held October 08, 2020. Roll call vote: Price, yes; Martin, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Martin, seconded by Margrif, to accept all 4 Treasurers reports for general, fire, garbage and Clar Eve Drive as presented. Roll call vote: Martin, yes; Margrif, yes; Smoke, yes; Price. All yes, motion carried.

Motion by Smoke, seconded by Price, to accept the bills submitted for November, 2020 payment, General Fund - checks numbered 23003 through 23081; Fire Assessment - checks numbered 13532 through 13541 Garbage Assessment - check number 9104. Roll call vote: Margrif, yes; Smoke, yes; Price, yes; Martin, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Cremains Area Tabled till next month's meeting.

Old Pumper sale nothing new.

Fire Equipment purchase still getting quotes.

Administration fee for existing site plans tabled till next month's meeting.

Motion by Price, seconded by Smoke, to set the CDBG hearing for the 2022/2024 for November 16, 2020 at 10:00a.m. Roll call vote: Smoke, yes; Martin, yes; Margrif, yes; Price, yes. All yes, motion carried.

Motion by Smoke, seconded by Martin, to adopt a resolution to remove the PTA fee from parcel #09-26-501-012 & parcel #09-01-200-021 as they have paid the fee. Roll call vote: Martin, yes; Margrif, yes; Price, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt the electronic meeting procedure as presented. Roll call vote: Price, yes; Smoke, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt the resolution to designate Stacey Kaake as Assessor of record by state law as presented. Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Martin, no. 3 yes, motion carried.

Motion by Price, seconded by Martin, to accept the retirement of Dave Lutze Forest Township Fire Chief effective November 30, 2020. Roll call vote: Smoke, yes; Price, yes; Margrif, yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to appoint Dan Campbell new Fire Chief starting December 1, 2020. Roll call vote: Martin, yes; Smoke, yes, Price, yes; Margrif, yes. All yes, motion carried.

Fire Department reimbursement request tabled till next month's meeting.

Motion by Price, seconded by Smoke, to adopt a resolution to allow the modification or change if needed to offices hours because of the pandemic. Roll call vote: Smoke, yes; Margrif, yes; Price, yes; Martin, yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 7:25 P.M.

Submitted by Lisa Margrif - Clerk