

**MINUTES OF THE REGULAR MEETING
HELD ON December 10, 2020
Via Zoom
TOWNSHIP OF FOREST – LISA MARGRIF –CLERK**

Meeting was called to order at 6:05 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees Al Sorge and Trustee Mark Martin.

Motion by Smoke, seconded by Sorge, to accept the agenda for the December 10, 2020 meeting as presented. Roll call: Price, yes; Smoke, yes; Sorge, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Smoke, seconded by Price, to accept minutes from the regular meeting held November 12, 2020 and CDBG minutes on November 16, 2020. Roll call vote: Smoke, yes; Sorge, yes; Martin, yes; Margrif, yes; Price, yes. All yes, motion carried.

Motion by Price, seconded by Margrif, to accept all 4 Treasurers reports for general, fire, garbage and Clar Eve Drive as presented. Roll call vote: Smoke, yes; Price, yes; Sorge, yes; Margrif. All yes, motion carried.

Motion by Margrif, seconded by Price, to adopt a resolution to amend the 2020-2021 General Fund budget as follows:

1. Transferred from account #101265801000 Building & Grounds – Contractual Services \$2,000.00; Transferred to account #101210801000 Legal – Contractual Services \$2,000.00.
2. Transferred from account #10100067000 Revenues – Misc. Income Account \$5,587.13 Transferred to account # 101191702000 Elections – Salaries \$1,258.40. Transfer to account # 101191740000 Elections – Supplies \$2,000.00. Transfer to account # 101191750000 Elections- Postage \$1,500.00. Transferred to account # 101191702000 Elections- Contract Services \$828.73

Roll call vote: Martin, yes; Smoke, yes; Price, yes; Margrif, yes; Sorge, yes. All yes, motion carried.

Motion by Margrif, seconded by Price, to adopt a resolution to amend the 2020-2021 Fire Fund budget as follows:

3. Transferred from account #206000578000 Fire Revenues – Grant Fund \$21,000.00; Transferred to account #206336702000 Fire Expense – Salaries \$21,000.00.

Motion by Smoke, seconded by Margrif, to accept the bills submitted for December, 2020 payment, General Fund - checks numbered 23082 through 23126; Fire Assessment - checks numbered 13542 through 13575 Garbage Assessment - check number 9105. Roll call vote: Sorge, yes; Margrif, yes; Martin, yes; Smoke, yes; Price, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Motion by Price, seconded by Smoke, to adopt a resolution to set the new cremains area in Laing-G as \$25.00 for 1 plot at time of need for resident and \$150.00 per resident not in time of need for resident and \$225.00 per a plot for nonresident. Only 2 cremains per a plot and opening/closing \$225.00. The board will review in six months. Roll call vote: Sorge, yes; Price, yes; Smoke, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Old pumper sale still nothing.

Motion by Price, seconded by Smoke to adopt a resolution to allow the purchase 17 Drager PSS 700 with quick connect packs and 22 masks for \$113,995.00. Roll call vote: Smoke; yes, Sorge; yes, Price; yes, Martin; yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to allow an administration fee for existing site plans of \$125.00 to commercial or industrial. Roll call vote: Margrif, yea; Martin, yes; Smoke, yes; Price, yes; Sorge, yes. All yes, motion carried.

Motion by Smoke, seconded by Martin, to adopt a resolution to reimburse Dan Wilson of the Fire department \$1000.00 for 110 safety cones he had purchased over the years for training for the Fire Department. Roll call vote: Smoke, yes; Sorge, yes; Margrif, yes; Price, yes; Martin, yes. All yes, motion carried.

Fire Dept Committees/officer positions talked about.

Motion by Price, seconded by Smoke to adopt a resolution to move forward with 100% of CDBG Funds for 2022/2024 year going towards Village of Otisville lighting, Fire Department equipment purchasing, Pettit Park building improvement, Wilson road improvements and ADA compliant bathrooms. Roll call vote: Martin, yes; Smoke, yes; Price, yes; Sorge, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to purchase 3 printers from Mike Matter at MFM Networks for up to \$2,200.00. Roll call vote: Price, yes; Margrif, yes; Smoke, yes; Martin, yes; Sorge, yes. All yes, motion carried.

Motion by Smoke, seconded by Margrif, to adopt a resolution for lease of a xerox color copier for \$102.39 a month. Roll call vote: Sorge, yes; Price, yes; Martin, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Margrif, seconded by Sorge, to adopt a resolution to, accept the liability Insurance renewal for all properties owned by the Township at a price of \$23,936.00 from Decker Agency. Roll call vote: Martin, yes; Smoke, yes; Margrif, yes; Sorge, yes; Price, yes. All yes, motion carried.

Motion by Smoke, seconded by Martin, to accept the 2021 Holiday Calendar as presented. Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Sorge, yes; Martin, yes. All yes, motion carried.

Forest lights tree disposition/bonfire discussed about allowing the village to burn all the Christmas trees put up in town at the Fire Department and the Board said no.

Supervisor Price adjourned the meeting at 7:49 P.M.

Submitted by Lisa Margrif - Clerk