

**MINUTES OF THE REGULAR MEETING
2025-2026 BUDGET HEARING
HELD ON MARCH 13, 2025
TOWNSHIP OF FOREST – Lisa Margrif – CLERK**

Meeting was called to order at 6:00 P.M. by Supervisor Price. Board members present were Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; and Trustee Mark Martin and Trustees Steed Mills Jr.

Motion by Margrif, seconded by Smoke, to accept the agenda for the March 13, 2025, meeting as presented with the addition of letter I, website contract and letter J, fire department laptop. All yes, motion carried.

Motion by Smoke, seconded by Margrif, to accept the minutes from the regular meeting held on February 13, 2025. All yes, motion carried.

Motion by Martin, seconded by Margrif, to accept the Treasurers' reports for general, fire, garbage funds and fire loss withholding escrow funds as presented. Roll call vote: Smoke, yes; Price, yes; Margrif, yes; Mills, yes; Martin, yes. All yes, motion carried.

Motion by Margrif, seconded by Mills, to adopt a resolution to amend the 2023-2024 General budget as follows:

From: Public Works-Contractual Services #101440-801- \$35,035.00

To: Administration-Contractual services #101-170-801-\$6,447.00

Administration- Tech support #101-170-802 \$2000.00

Supervisor- Salaries #101-171-702 - \$2,352.00

Supervisor- Secretary wages #101-171-703 - \$4,316.00

Supervisor-Education & training #101-171-860 - \$528.00

Building & Grounds-supplies #101-265-740- \$10,424.00

Zoning Board of Appeals-Salaries #101-410-702- \$1,340.00

Lighting-Contractual services #101-448-801-\$7,628.00

From: Fund balance-\$25,686.75

To: Building & grounds-Contractual Service #101-265-801-\$25,686.75

Roll call vote: Martin, yes; Mills, yes; Price, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Mills, to accept the bills submitted for March 2025 payment, General Fund - checks numbered 25443 through 25498, Fire Assessment - checks numbered 14100 through 14276, Garbage Assessment - check number 9161. Roll call vote: Smoke, yes; Martin, yes; Price, yes; Margrif, yes; Sorge, yes. All yes, motion carried.

Medical insurance for families was tabled.

Supervisor Price closed the regular meeting at 6:31p.m. and opened the Budget Hearing at 6:31p.m.

The budget for 2025-2026 was presented and discussed. There were no changes made to the presented budgets. There were no comments from the guests attending.

Budget Hearing was closed at 6:37 P.M. and the regular meeting re-opened at 6:37 P.M

Motion by Margrif, seconded by Smoke to adopt the following resolutions, by consent agenda for the budget year 2025-2026:

To enact the General Appropriations Act for the General Fund Budget year 2025-2026
General Fund Revenue - \$811,506. General Fund Expenditures - \$811,461.

To enact the General Appropriations Act for the Special Fire Assessment Fund Budget Year 2025-2026. Special Fire Assessment Revenues - \$295,119. Special Fire Assessment Expenditures - \$259,119.

To enact the General Appropriations Act for the Special Assessment Garbage Fund Budget Year 2025-2026. Special Assessment Garbage Revenue - \$273,539. Special Assessment Garbage Expenditures \$255,592.

To set the Township meeting, times and places for the 2025-2026 year. Forest Township Board of Trustees meeting is the second Thursday of the month at 6:00 P.M. Planning Commission Board meetings are the second Tuesday of the month at 7:00 P.M. Zoning Board of Appeals will be the Third Tuesday of the month as needed. All meetings will be held at the Forest Township Hall, 130 E. Main St. Otisville. Meetings dates, times and location will be posted if changed.

To use Huntington Bank for investments and checking for the 2025-2026 year.

To use Frankenmuth Credit Union for investments and checking for the 2025-2026 year.

To use Elga Credit Union for investments and checking for the 2025-2026 year.

To Approve the .8855 Tax Levy 2025-2026 tax year as presented from the Assessor. Roll call vote: Price, yes; Mills, yes; Smoke, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Margrif, seconded by Mills, to authorize the selling of used office furniture either on marketplace or Albrecht auction service in Vassar and will deposit money into general fund. Roll call vote: Smoke, yes; Martin, yes; Margrif, yes; Mills, yes; Price, yes. All yes, motion carried.

Motion by Smoke, seconded by Margrif, to accept the resignation of Vadice Burgett from the Forest township fire department as of March 10, 2025. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to agree to the consumers gas franchise ordinance as present and allow the supervisor to sign contract. All yes, motion carried.

Orkin contract tabled.

The sick time leave act was discussed.

Motion by Margrif, seconded by Smoke, to accept the mowing contract as presented from Creative Lawn and Landscaping for the 2025 season with no changes from 2024 year. Roll call vote: Mills, yes; Smoke, yes; Martin, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to submit application for the Par plan grant for \$4,884.80 and allow the supervisor to sign the contract. Roll call vote: Smoke, yes; Martin, yes; Margrif, yes; Mills, yes; Price, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to purchase from Lighthouse PC a basic maintenance plan for \$727 per year which includes three (3) hours of web updates. Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Mills, yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Mills, to adopt a resolution to allow the fire department to purchase a new desktop computer for up to \$1,200.00. Roll call vote: Martin, yes; Mills, yes; Smoke, yes; Price, yes; Margrif, yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 7:27 P.M.

Submitted by Lisa Margrif